

TERMS AND CONDITIONS

The **Renter and the Berwyn Agricultural Society (the Owner)** agree to the following terms and conditions:

1. Security Deposit:

The Security Deposit is fully refundable if the rental area is left in the same condition which existed immediately prior to the commencement of the rental. The Renter assumes the liability for and shall pay for any loss or damage arising from the use or occupation of the rental area and the Owner shall deduct any loss or damage from the Security Deposit.

2. Cancellation of the Booking:

- If the RENTER cancels the booking for the function with 24 or more hours notice, both the rental rate and security deposit if applicable shall be fully refundable.
- If the RENTER cancels the booking with less than 24 hours notice, the rental rate will be retained and the security deposit shall be fully refundable.
- If the OWNER cancels the booking for the function, both the rental rate and security deposit if applicable shall be fully refundable.
- Notice of cancellation by either party shall be provided in written or verbal form.

3. Set-up and Decorating:

The Hall may be made available up to one day in advance of the rental for set-up and decorating by arrangement with the Caretaker.

With regards to decorating, **the use of TAPE, TACKS, SCREWS, AND NAILS on the walls, ceiling or floors is NOT permitted.** Sticky tack/poster gum may be used to hang items. For all other types and /or specialized decorating, permission is required from the Caretaker before proceeding.

4. Sound Equipment:

Microphone and sound system is only available upon prior arrangement with the Caretaker.

5. Kitchens:

The Renter is responsible to return the kitchens and dishes to the same condition which existed prior to the commencement of the rental.

6. Alcohol:

The Renter is responsible to obtain a **Liquor License and Host Liquor Liability Insurance** for functions / events when liquor is served. The Renter agrees to provide to the Owner a copy of the Liquor License and Certificate of Insurance not less than **THREE (3)** days prior to the commencement of the rental. Alcohol served in the Hall shall only be consumed within the Main Hall area and the License must be posted in the bar area at all times.

7. Special Event Insurance:

Special Event Insurance may be a condition of rental as determined by the Berwyn Agricultural Society or the Caretaker.